Federal Dam City Council

Regular Meeting

July 10, 2023

Approved

Unedited

6:00 pm

**Present:** Mayor: Raines Council: Kunnari, Zobava, Hardies, Lego, Deputy Clerk: Payment

**Absent:** N/A

**Pledge of Allegiance**

**Approval of Agenda:** M/S/P Motion: Kunnari, Second: Zobava (5 ayes, 0 nays)

**Citizen Petitions, Request:**

**Visitor Request:**

Mark Saunders: **Discussed his contract which was signed in 2014 and what his roles are. He explained why he needed additional help. He would take care of the treatment plant and lift station, the city would provide him with a worker. He also discusses what type of license he holds to perform duties, filter changing schedule, tank pumping schedule. Rory made an excel spreadsheet for the tank pumping schedule. Rory will stay on and help till the city finds a replacement. M/S/P Motion: Zobava, Second: Kunnari (5 ayes, 0 nays)**

Ron Peterson: **Asked about what the lawyer has said and we had no update for him.**

**FDSP:**

Invoices were sent out a couple days late, 7/7/23.

Sampler was purchased, and Mark Saunders was reimbursed. The cost was $2,028.79.

**Sampler is in service and is currently collecting samples.**

Smith sewer issue – control panel has failed. Pump turns on and off, but alarm doesn’t work.

**Mark purchased a new panel and needs to get reimbursed.**

Bid for conducting engineering services to complete action items from the MPCA inspection.

**Mark will help with a bid for the newspaper.**

**Old Business:**

Gravel for city streets and alleys. Hawkinson needs to be called.

**Will be called this week and scheduled. Waiting for the culverts to be installed before we have gravel delivered.**

Culverts for Natures Corner and 16th Ave. Already have a M/S/P in place for this work. The estimated cost would be $3000.00 for the culverts and installation.

**Peterson’s just needs us to locate the culverts and they will install. Raines and Kunnari will locate and install stakes.**

Lawnmowing ad was submitted to the Pinecone Press on 7/7/2023.

**New Business:**

Enbridge grant was accepted and received. We were granted $30,000.

DBS contract was sent in, awaiting hall repair start date information.

M/S/P needed for tree removal at cemetery. One, Two, Tree, or Jake’s Top Notch.

**Motion: Zobava, Second: Kunnari. (5 ayes, 0 nays) The council will accept the bid from Jake’s Top Notch**

M/S/P for surveillance camera installed at the hall.

**Motion: Kunnari, Second: Lego (5 ayes, 0 nays) they will be installed on the front of the building, the back of the building and inside of the building.**

M/S/P for timeclock at the hall.

**Motion: Kunnari, Second: Lego (5 ayes, 0 nays)**

Council training, LOMC was emailed 7/7/23.

**Clerk is waiting for correspondence back. Kunnari asked if this training included training for the Clerk/Treasurer and it does not but I will do research for training opportunities for the Clerk/Treasurer.**

Set city hall cleanup date.

**Clean up date is set for Wednesday July 19th, 2023. Discussion on city wide clean update. Clerk will research how many containers were used last year and the year before. Clerk will also contact Slagel’s. More discussion during working meeting.**

Temporary liquor license for FDFD, is in the process of being completed.

Jim H. mowing letter.

**Requested clerk to contact attorney to see if Jim needs to hold liability insurance or if we can have him sign a waiver for being liable for any potential damages from mowing.**

Tibbetts property letter.

Roadside mowing for 16th avenue and natures corner. Clerk will reach out to LOTT excavating late July.

**M/S/P Motion: Lego, Second: Kunnari (5 ayes, 0 nays) to have Lott mow the road sides when possible.**

M/S/P to acknowledge and accept Rory Sherman’s voluntary resignation as maintenance worker effective 6/30/2023.

**Motion: Kunnari, Second: Lego (5 ayes, 0 nays)**

M/S/P to revoke Rory Sherman all access to city computers.

**Motion: Lego, Second: Hardies (5 ayes, 0 nays)**

M/S/P to acknowledge and accept the voluntary resignation of Marth Sherman as Clerk Treasurer. Effective as of 7/10/2023.

**Motion: Kunnari, Second: Lego (5 ayes, 0 nays)**

M/S/P to revoke all authorization from Martha Sherman and access to city computers and city accounts.

**Motion: Zobava, Second: Kunnari (5 ayes, 0 nays)**

M/S/P to appoint Mayor Raines, Wanda Hardies and Mandi Payment as official signers on bank account.

**Motion: Kunnari, Second: Lego (5 ayes, 0 nays)**

M/S/P to appoint Mandi Payment as interim City Clerk so she can take on duties appointed

**Motion: Kunnari, Second: Zobava (5 ayes, 0 nays) change to City Clerk/Treasurer. An add will be put in the paper when interim clerk/treasurer completes training. M/S/P Motion: Kunnari, Second: Zobava (5 ayes, 0 nays) Kunnari also stated to keep track of training hours for payment. Discuss compensation for interim clerk treasurer at the next working meeting.**

Acknowledge and M/S/P to thank Enbridge and Sourcewell in the newspaper and written thank yous.

**Motion: Zobava, Second: Lego (5 ayes, 0 nays)**

**Adjourned: 6:47 pm**

**Attest To:**