City of Federal Dam

Working Session

July 6, 2023

Quotes for One Two Tree, and Top Notch tree Service were received. The council discussed the price differences and the trees and stumps they want taken care of at the Cemetery.

A Maintenance Tasks that need attention list was given to the council by previous Maintenance worker. Mayor Raines stated that he would try to help out getting things done on the list.

The list was read out loud by Mayor Raines. Mayor Raines asked if there was interest in having a City Hall cleanup day to remove low tree branches and any brush.

Brush can be hauled to Community Garden Mayor Raines stated.

Signs for 4th ave and 16th ave are needed.

Culverts need cleaning.

Culvert location discussion for Natures Corner, and gravel delivery for alleyway behind Machart’s and Natures Corner was discussed.

Dead trees on city property, potholes, and cemetery sign as well.

FDSP sewer tank for residents parcel, Sewer Plant brush and weed removal, sewer blankets and a control panel along with rate study were discussed as well.

An Enbridge grant for $30,000 was acknowledged and use for funds were talked about.

New doors, security system, and new carpet and windows for the office were a few of the items the council talked about using the funds for.

Sourcewell and ARPA fund balances were reviewed by council.

Council would like to contact Mark Saunders to address the maintenance position vacancy.

Council wants to find out what type of septic system the city has, and what licensure is needed to work at the treatment plant. Council would like to see if Mark can make it to the regular Council Meeting so they can ask questions at that time.

Council talked about a dog bite incident that occurred. Cass County Sheriff’s department was called. Sheriff informed the resident that they will have 14 days to get dog chipped and vaccinated for rabies.

Council would like to install a time clock, and a surveillance camera at the Hall. This needs to go on the agenda.

Minnesota Rural Water Association suggested we get enrolled with them Mayor Raines stated.

Mayor Raines would like the council to get training along with the clerks. Mayor would like the League of Minnesota Cities to come to the hall for a mock training session.

Mayor thanked Justin Payment for making three crosses for the unmarked graves at the cemetery.

Mayor noticed bids for mowing were not put in the Pinecone Press yet. Clerk Payment said she would talk to clerk Sherman about that. Mayor stated it should have been taken care of.

Clerk Payment suggested sending a thank you to Sourcwell for the $50,000 received and to Enbridge for the $30,000 grant received. She also would like it to be put in the paper.

Clerk Payment stated that she thinks Clerk Sherman has questions for the council about the Maintenance position posting for the paper.

Council member Kunnari stated he has been at the hall the last three weeks on a Monday or Tuesday and nobody has been at the hall for office hours. Payment stated she is here on Thursdays only.

Roadside mowing needs to be put on the agenda. Mid-August for mowing would be best council member Kunnari said.

Clerk Payment went over items she has for the upcoming meeting. Payment listed the following:

Cemetery tree removal, roadside mowing, surveillance camera, time clock, Mark S. as a guest, training, thank Justin P, thank you notes, pine cone press bids, trees. City mowing ad needs to go in paper. Clerk Payment said she would put it in tomorrow. Clean up day for the hall.

Temporary Liquor license needed for the Fire Department for a Fish Fry on the 15th.

Council Hardies asked if that is something we need to do each time or if we can check into a yearly one.

Council wants to know if clerk Sherman sent a letter to resident about mowing city property without liability insurance. Clerk Payment said she would ask Sherman.

Letters to residents about dogs and items on road right of way should have been sent out Kunnari stated. Stated again that nobody is here on Monday and Tuesdays.

DBS Hall bid was discussed. Bid is still the same. Mayor needs to sign contract and send back to DBS.

Council member Kunnari wants to put Clerk Sherman’s office hours that have been voted on twice on next agenda.

Council said we need to take over building permit inspection for now since we do not have a Maintenance worker.

Fish Fry will be on July 15th, kids games, take a kid fishing and prizes. Next year we will plan ahead with more advertising.

Free will donation for the Fire Department. Volunteers needed to help out.

Meeting adjourned at 6:31 P.M.